



Board of Trustees Elections: UFRs, Schools, and Institutes

The Dean of EM Strasbourg Business School

GIVEN the French Education Code,

GIVEN decree no. 2011-595 of May 26, 2011, on the conditions and procedures for implementing electronic voting via the internet for the election of staff representatives to staff representation bodies in the French civil service,

GIVEN decree no. 2020-1205 of September 30, 2020, on the election or appointment of members of the *Conseil national de l'enseignement supérieur et de la recherche* (National Council for Higher Education and Research) and the boards of higher education public institutions under the authority of the Minister for Higher Education,

GIVEN the statutes of the University of Strasbourg,

GIVEN the statutes of the UFR/School/Institute EM Strasbourg Business School

HAS HEREBY DECIDED

Article 1

General elections/~~by-elections~~¹ of representatives of teaching and research staff, teaching staff, support staff, and students to the Board of Trustees of the UFR/School/Institute EM Strasbourg Business School shall be held **from Tuesday, February 20 to Thursday, February 22, 2024** by electronic means.

Article 2

Voters are asked to fill the following seats:

- College A - Professors and related personnel: 4 seats
- College B - Other professors, lecturers, and related staff: 4 seats
- College of support staff (BIATSS): 2 seats
- College of students: 6 seats

¹ Strike out what does not apply

Article 3

The timeline for election operations is as follows:

Dates	Electoral operations	Observations
Tues., Jan. 30, 2024, at the latest	Posting of electoral lists (20 days before the elections)	
Fri., Feb. 2, 2024, before noon	Deadline to submit applications and manifestos	To be sent electronically or mailed via certified mail with return receipt or hand-delivered
Tues., Feb. 6, 2024	Publication and posting of applications	
Wed., Feb. 14, 2024	Deadline for staff and students to request to be added to the electoral lists	This request must be made at least 5 full days before the voter registration deadline
Mon., Feb. 19, 2024	Voter registration deadline	
ELECTIONS From Tues., Feb. 20, 2024 at 8 a.m. to Thurs., Feb. 22, 2024 at 4 p.m.		
Thurs., Feb. 22, 2024	Counting of votes and drafting of minutes	
Fri., Feb. 23, 2024	Announcement and posting of election results	
Wed., Feb. 28, 2024	Deadline for appeals to the <i>Commission de contrôle des opérations électorales</i> (five days after the results are posted)	The CCOE sits on the Strasbourg Administrative Court

Applications and manifestos should be sent electronically or by certified letter with return receipt requested or hand-delivered to

Ms. Karine Bouvier

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Article 4

The election is organized exclusively in the form of an electronic vote that respects the fundamental principles governing electoral operations, in particular the sincerity of electoral operations; access to the vote for all voters; the secrecy of the ballot; the personal, free, and anonymous nature of the vote; the integrity of the votes cast; and the effective monitoring of the election.

The design, management, and maintenance of the electronic voting system have been entrusted to the service provider LEGAVOTE (878 188 176 R.C.S. Lyon).

Prior to implementation or any substantial modification of its design, the electronic voting system supplied by the service provider shall undergo an independent assessment to verify its compliance.

Article 5

Ms. Karine Bouvier has been appointed chair of the polling station.
Ms. Evelyne Roth has been appointed secretary of the polling station.

In accordance with the framework decision of June 28, 2022, for these elections, a central polling station shall be set up to supervise voting operations.

It shall be staffed by a chair and a secretary, appointed by the president of the University, and delegates from the candidate lists.

The central polling station of the University of Strasbourg shall count the votes.

Ms. Audrey Henninger, SAJI Manager, has been appointed chair of the central polling station, and Mr. Michel Attoumbre, SAJI Deputy Manager, deputy. Ms. Isabelle Kittel has been appointed secretary of the polling station and Ms. Cyrille Criqui deputy.

Before elections begin, the central polling station

- establishes and distributes the encryption keys (at least three: one for the president of the polling station and two-thirds of all keys for the candidate list delegates),
- verifies that the components of the electronic voting system that have been the subject of expert appraisal have not been modified, and ensures that the planned tests have been carried out
- also checks that the ballot boxes are empty, sealed, and encrypted, and seals the voting system, the list of candidates, the list of voters, and the opening and closing times of the ballot boxes (sealing meeting).

Article 6

The election campaign is officially open from the date of publication of this decision on the website.

Ms. Karine Bouvier is responsible for organizing the elections and implementing the present decision.

Strasbourg, January 9, 2024

Dean, Babak Mehmanpazir

